

OCI Foundation International

Sponsors of the: (i) Cyfed Undergraduate Scholarships (ii) CBH Scholarships (iii) IFOMSSA Junior Awards (iv) IFOMSSA Senior Awards and (v) Annual JAMB Awards (vi) ArOF Health Campaign (vii) LAMS Initiative (viii) The Gynocular Project



OCI Foundation's Policy on Planning, Monitoring, Evaluation and Learning; PMEL (March 2025)

Introduction

This document ensures a shared understanding between the OCI Foundation and its associates regarding the basis for our joint commitment to monitoring, measuring, and reporting progress on our initiatives.

Underpinning Principles

The OCI Foundation commits to:

1. The development of operational plans that include activity schedules, monitoring and evaluation plans, budgets and risk management plans to guide the implementation of the development activity.
2. Focusing on the impact or long-term outcomes of our initiatives.
3. Undertaking this analysis and planning with the full participation of partners, community members and other important stakeholders
4. Jointly define with our partners and other stakeholders what success or progress will look like and how it will be assessed and measured. A template for this has been developed.
5. Establishing monitoring and evaluation systems that regularly and systematically include the participation and leadership of partners, community members and other critical stakeholders.
6. Using a range of data collection methods and tools (both qualitative and quantitative) for monitoring and evaluation processes.
7. Presenting findings and seeking feedback in accessible and appropriate ways.
8. Demonstrating a commitment to mutual accountability through sharing results, good practices and lessons learned with stakeholders
9. Making program review reports available throughout your organisation, to partners and other stakeholders and on the OCI Foundation's website.
10. Organise events or opportunities for stakeholders and staff to reflect on lessons learned and explicitly incorporate them into forward planning
11. Using data to inform decision-making, adjust approaches where necessary, and continually improve performance.
12. Through our appraisal processes, link project funding and approval to organisational strategies, priorities and mission.
13. Plan and budget for your monitoring and evaluation at the project design stage.
14. The use of our findings to inform future programming and provide learning within the organisation, as well as feedback and accountability to implementing partners or projects.
15. Appointment of a staff with expertise in monitoring and evaluation methods.

Review of Policy Document

This policy is subject to review in March 2028, three years after its implementation. Our appraisal tool will be used as part of that review. However, it can be sooner if legislation or other events warrant it.

Feedback

If you have any feedback on the OCI Foundation on this document, please contact us immediately via the link [HERE](#).