

OCI Foundation International

Sponsors of the: (i) Cyfed Undergraduate Scholarships (ii) CBH Scholarships (iii) IFOMSSA Junior Awards (iv) IFOMSSA Senior Awards and (v) Annual JAMB Awards (vi) ArOF Health Campaign (vii) LAMS Initiative (viii) The Gynocular Project



Statement of Commitment To Ethical Purchasing and Procurement (March 2025)

A. Purpose and Application

This Statement outlines the OCI Foundation's commitment to taking all reasonable steps towards ensuring that it engages in ethical purchasing and procurement.

The Document contains the principles that represent the organisation's endeavours to purchase goods and/or engage in services that are produced or delivered under particular ethical standards.

It Document applies to every associate representing OCI Foundation at all times, both during and outside normal working hours, including:

- a) All members, volunteers, employees and community partners.
- b) All contractors engaged to deliver services.
- c) All board members.
- d) Others.

All the above are hereinafter referred to as "Representatives" in this Document.

B. Definitions

- a) "**Procurement**" represents the process of identifying particular goods and services and selecting the appropriate supplier to advance and fulfil the organisation's objectives. It includes actions like agreeing to and negotiating contractual terms.
- b) "**Purchasing**" is the last action in the procurement process, consisting of acquiring goods and services in consideration of money to advance or fulfil any of the organisation's essential and incidental objectives.

C. Statement of Commitment

The OCI Foundation is committed to its ethical obligations when procuring and purchasing goods and services. The majority of OCI Foundation's purchasing is for incidental and logistical purposes that are necessary for the broader advancement and achievement of its essential objectives on Health, Education and Social/Public Welfare.

We are mindful that some organisations may engage in harmful conditions such as child labour, abuse, and exploitation, and we aim to avoid associations with such bodies.

Purchasing and procuring from them reflects a form of financial support for working conditions that fall below our own ethical standards.

We believe that our purchasing and procurement should reflect our commitment to working conditions that promote our stated objectives.

At the OCI Foundation, we recognise that the collective impact of our activities on the economy, environment and society must be considered part of our wider duty of social responsibility. These considerations include:

1. Purchasing products and services that are sustainable in minimising their impact on the environment.
2. Gaining an understanding of the societal and environmental impact of the organisations that the OCI Foundation engages with in its goods and services procurement and purchasing process.
3. Utilising the goods and services acquired in a manner that is consistent with environmental sustainability, including pollution and waste reduction.

We acknowledge that all our purchasing decisions need to be made with respect to integrity. They must be made solely to advance and achieve any and all of our incidental and essential interests. Therefore, the OCI Foundation expects its Representatives to make all purchasing and procurement decisions throughout work or work-related activities in the organisation's best interests.

D. Underlying Principles Governing Ethical Purchasing And Procurement:

1. **Ethical working conditions:** The OCI Foundation will take reasonable steps to ensure that goods and services are not purchased from any organisation with a direct or indirect link to child labour or any other form of abuse or exploitation inconsistent with our core ethical beliefs.
2. **Overhead Expenditure:** Rent, insurance, office supplies, and any other related overhead purchases will be made considering any sustainable measures that the organisation providing the goods/services is taking. When relevant, the possibility of reusing and recycling equipment or materials will be considered before purchasing decisions are made to advance the OCI Foundation's commitment to reducing waste.
3. **Sustainable Purchasing and Procurement:** The OCI Foundation will take reasonable steps to ensure that its purchases and procurement adhere to all areas of environmental sustainability, advancing our commitment to a clean, healthy, and natural environment.
4. **Policies and Practices:** The OCI Foundation will cease purchases from organisations that are found to have potential reports or allegations of child labour, abuse, or exploitation. This applies to travel or accommodation as well.
5. **Due Diligence:** The OCI Foundation will review an organisation's policies and practices before making significant purchasing decisions to ensure that such an organisation does not directly or indirectly engage in child labour, abuse, or exploitation.
6. **Purchasing and Procurement Integrity:** The OCI Foundation will take reasonable steps to ensure that purchasing and procurement decisions are not influenced by personal bias, advantage, external pressure or undue influence.
7. **Accountability:** Representatives are expected to justify the OCI Foundation's need for particular goods and/or services and how the purchase ultimately fulfils those

objectives.

8. **Transparency:** The OCI Foundation expects its Representatives to periodically review relevant purchases in order to ensure that a system of checks and balances is in place.

E. **Review of Policy Document**

This policy is subject to review in March 2028, three years after its implementation. Our appraisal tool will be used as part of that review. However, it can be sooner if legislation or other events warrant it.

A. **Feedback**

If you have any feedback on the OCI Foundation on this document, please contact us immediately via the link [**HERE**](#).

This document was developed courtesy of a similar document from Oaktree.